Western Australian School Library Association Inc.

Policy for WASLA Scholarships and Awards

1. The policy may change at the discretion of the WASLA Executive.
2. Applicants for WASLA funding must use the appropriate application form and be signed off by the Vice President and the members of the Scholarship and Awards sub-committee.
3. Allocation of funds will be at the discretion of the WASLA Executive.
4. Rural members are those members that reside more than 100km from Perth GPO.
5. All applicants must hold current membership of WASLA to apply.

Scholarships
SLCWA Conference
- Scholarships for the SLCWA will be awarded on merit as per the submitted application.
- Applications must be submitted by the due date.
- The application form is available from the WASLA website (see Appendix B for the standard scholarship form).
- Scholarships will be decided by the Scholarship and Awards sub-committee, which is led by the Vice President, and reported back to the WASLA Committee.
- Scholarships can only be received once every 3 years per member.

Members:
- 3 x $1000 maximum for rural members (for conference fees for applicant, travel and accommodation can be shared with co-workers)
- 3 x full registration fees for metropolitan members

Note:
- Registration fees will be paid for the recipients.
- Each recipient needs to register for the conference as an individual and the billing will go to WASLA.
- Rural recipients need to forward receipts for costs incurred (travel and accommodation) to the WASLA Treasurer.
- The Vice-President will ring each applicant to announce the decision of the sub-committee.
- Conference scholarships are awarded on application. Application for scholarships will include an agreement with WASLA that the awardees will write a 500 word account of their experience at the conference to be included in the publication iC3 (see WASLA Awardees Writing Guidelines - Appendix A).

WASLA Committee
- 1 full conference registration per current committee member.

WASLA Rural Roadshows

Rural Roadshows are typically one day events. Additional scholarships may be offered at the discretion of the WASLA Executive for those occasions when the Rural Roadshow is more than one day.

- Scholarships for the Rural Roadshow PDs will be awarded on merit as per the submitted application.
- Applications must be submitted by the due date.
- The application form is available from the WASLA website (see Appendix C for the standard application form).
- Scholarships will be decided by the Scholarship and Awards sub-committee, which is led by the Vice President, and reported back to the WASLA Committee.

Members:
- 6 x $100 maximum (travel costs)

Note:
- Recipients need to forward receipts for travel costs incurred to WASLA Treasurer.
- The Vice-President will ring each applicant to announce the decision of the sub-committee.

WASLA Committee
- All costs for WASLA Committee members attending or presenting will be covered.

Application for scholarships will include an agreement with WASLA that the awardee will write a 500 word account of their experience at the conference to be included in the publication iC3 (see WASLA Awardees Writing Guidelines - Appendix A).

Requests for professional financial support

Requests for professional financial support will be decided by the WASLA Committee as they arise.

- Amount of funding support available is at the discretion of the WASLA Executive.
- Members of the WASLA Committee may apply, using the appropriate form, to the Executive Committee for support to attend national or international conferences that are related to the school library profession.
- Members may apply, using the appropriate form, to the Executive Committee for support to attend other conferences that are related to the school library profession.
- Members may apply, using the appropriate form, to the Executive Committee for financial support to provide professional learning activities via their school library.
- The application form is available from the WASLA website (see Appendix D for the standard application form).

Requests for financial support are awarded on application. Application for financial support will include an agreement with WASLA that the awardee will write a 500 word account of their experience at the professional activity to be included in the publication iC3. Awardees must provide a photograph (jpg, 600 pixels resolution). See WASLA Awardees Writing Guidelines - Appendix A.

Annual Awards

Teacher Librarian of the Year
- Determined by the Scholarship and Awards sub-committee, lead by the Vice President.
- Selection according to Guidelines for TL Award on request or via WASLA website.
- Award is for excellence, prize money $250, framed certificate, and trophy.
- Invitation to the recipients Principal is to be considered by the Committee.
- The application form is available from the WASLA website (see Appendix E for the standard application form).
- The Vice-President will ring each applicant to announce the decision of the sub-committee.
- A letter of recognition of the awardee will be sent to the Principal on behalf of WASLA.

The Awards sub-committee will use the participants' applications to write a 500 word vignette for iC3 for publication. Awardees must provide a photograph (jpg, 600 pixels resolution)

Library Technician of the Year
- Determined by the Scholarship and Awards sub-committee, lead by the Vice President.
- Selection according to Guidelines for Library Technician Award on request or via WASLA website.
- Award is for excellence, prize money $250, framed certificate and trophy.
- Invitation to Principal to be considered by the Committee.
- The application form is available from the WASLA website (see Appendix F for the standard application form).
- The Vice-President will ring each applicant to announce the decision of the sub-committee.
- A letter of recognition of the awardee will be sent to the Principal on behalf of WASLA.

The Awards sub-committee will use the participants' applications to write a 500 word vignette for iC3 for publication. Awardees must provide a photograph (jpg, 600 pixels resolution)

Library Officer of the Year
- Determined by the Scholarship and Awards sub-committee, lead by the Vice President.
- Selection according to Guidelines for Library Officer Award on request or via WASLA website.
- Award is for excellence, prize money $250, framed certificate and trophy.
- Invitation to Principal to be considered by the Committee.
- The application form is available from the WASLA website (see Appendix G for the standard application form).
- The Vice-President will ring each applicant to announce the decision of the sub-committee.
- A letter of recognition of the awardee will be sent to the Principal on behalf of WASLA.

The Awards sub-committee will use the participants' applications to write a 500 word vignette for ic3 for publication. Awardees must provide a photograph (jpg, 600 pixels resolution)

PTCWA Award

This award is presented to a member who is deemed to have contributed significantly to the school library profession in WA at the Association committee level.

- Selection of this candidate will be determined by the WASLA Executive

The Awards sub-committee will use the participants' applications to write a 500 word vignette for iC3 for publication. Awardees must provide a photograph (jpg, 600 pixels resolution).

Senior Exec

President, Vice President, Treasurer, Secretary.

Scholarship and Awards sub-committee composition:

Vice President and up to 3 Committee members

Appendix A, Awardees Writing Guidelines

WASLA scholarships and funding are awarded on application to WASLA. As part of the funding agreement, successful applicants will write a 500 word (minimum, can be up to 1000 words) vignette recounting their experiences at the conference/PD. This mini-article will be published in *ic3*, WASLA's professional journal. Applicants will also provide a photograph of themselves (jpg format, 600 pixels resolution).

Suggested format for article:

Name:		
Conference:	Title of conference, dates and location	
Organisation:	Eg. School name + location	
Title:	Eg. Teacher librarian, Director of Library, Library Technician, Library Officer	
Mini-article	Use the following headings to get started.	
	Introduction	Why I wanted to attend the conference.
	Keynotes	The most rewarding keynote/s – one I enjoyed most, The keynote I learnt the most from/challenged my thinking
	Sessions	The most rewarding session/s - one I enjoyed most The session I learnt the most from/challenged my thinking
	Networking	People I met, created links with and shared information
	Trade	Trade display and IDEAs session – what I learnt
	Future	What I would like to see next time
	Conclusion	Concluding statement - overall evaluation of the conference

Appendix B:

P O Box 1272 West Perth WA 6872
ABN 14 788 316 426

Western Australian School Library Association

Members only to apply

Send this application to the **Vice President**   vicepresident@wasla.asn.au

Closing date: 28th February xxxx

Notification date: mid March xxxx

xxxx School Library Conference Scholarship

Name: _____

School: _____

Email: _____

Phone: Work (08) _ _ _ _   _ _ _ _   Home (08) _ _ _ _   _ _ _ _

WASLA number: _____

My reasons for application (150 words or less)

(Dot points will suffice)

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City members only

Each recipient needs to register for the conference as an individual and the billing will go to WASLA.

Country members only

The recipient needs to register for the conference as an individual and the billing will go to WASLA.

Please send any invoices for travel and accommodation costs to the Treasurer. Costs covered by WASLA may not exceed $1000. The travel and accommodation costs can be shared with co-workers.

All scholarship awardees must provide a 500 word account for inclusion in iC3 as per guidelines provided.

Vice President: Email: vicepresident@wasla.asn.au

Correct as 26/1/2016, RM

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Scholarship Guidelines:

WASLA scholarships and funding are awarded on application to WASLA. As part of the funding agreement, successful applicants will write a 500 word (minimum, can be up to 1000 words) vignette recounting their experiences at the conference/PD. This mini-article will be published in *ic3*, WASLA's professional journal. Applicants will also provide a photograph of themselves (jpg format, 600 pixels resolution).

Suggested format for your article:

Name:		
Conference:	Title of conference, dates and location	
Organisation:	Eg. School name + location	
Title:	Eg. Teacher librarian, Director of Library, Library Officer, Library Technician	
Mini-article	Use the following headings to get started.	
	Introduction	Why I wanted to attend the conference.
	Keynotes	The most rewarding keynote/s – one I enjoyed most, The keynote I learnt the most from/challenged my thinking
	Sessions	The most rewarding session/s - one I enjoyed most The session I learnt the most from/challenged my thinking
	Networking	People I met, created links with and shared information
	Trade	Trade display and IDEAs session – what I learnt
	Future	What I would like to see next time
	Conclusion	Concluding statement - overall evaluation of the conference

Appendix C:

P O Box 1272 West Perth WA 6872
ABN 14 788 316 426

Western Australian School Library Association

Members only to apply
Send this application to the **Vice President**   **vicepresident@wasla.asn.au**

Closing date: xxx

Notification date: xxx

Rural Roadshow

Name: _____

School: _____

Email: _____

Phone: Work (08) _ _ _ _   _ _ _ _   Home (08) _ _ _ _   _ _ _ _

WASLA number: _____

My reasons for application (150 words or less)

(Dot points will suffice)

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Rural Roadshow Guidelines:

WASLA scholarships and funding are awarded on application to WASLA. As part of the funding agreement, successful applicants will write a 500 word (minimum, can be up to 1000 words) vignette recounting their experiences at the conference/PD. This mini-article will be published in *ic3*, WASLA's professional journal. Applicants will also provide a photograph of themselves (jpg format, 600 pixels resolution).

Suggested format for your article:

Name:		
Conference:	Title of conference, dates and location	
Organisation:	Eg. School name + location	
Title:	Eg. Teacher librarian, Director of Library, Library Officer, Library Technician	
Mini-article	Use the following headings to get started.	
	Introduction	Why I wanted to attend the conference.
	Keynotes	The most rewarding keynote/s – one I enjoyed most, The keynote I learnt the most from/challenged my thinking
	Sessions	The most rewarding session/s - one I enjoyed most The session I learnt the most from/challenged my thinking
	Networking	People I met, created links with and shared information
	Trade	Trade display and IDEAs session – what I learnt
	Future	What I would like to see next time
	Conclusion	Concluding statement - overall evaluation of the conference

Appendix D:

P O Box 1272 West Perth WA 6872
ABN 14 788 316 426

Western Australian School Library Association

Members only to apply
Send this application to the **Vice President**   **vicepresident@wasla.asn.au**
Applications must be made in a timely fashion to facilitate WASLA committee meetings.

Professional Financial Support

Name: _____

School: _____

Email: _____

Phone: Work (08) _ _ _ _   _ _ _ _   Home (08) _ _ _ _   _ _ _ _

WASLA number: _____

My reasons for application (between 300 and 500 words)

(Dot points will suffice)

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Professional Financial Support Guidelines:

WASLA Financial support opportunities are awarded on application to WASLA. As part of the funding agreement, successful applicants will write a 500 word (minimum, can be up to 1000 words) vignette recounting their experiences at the conference/PD. This mini-article will be published in *ic3*, WASLA's professional journal. Applicants will also provide a photograph of themselves (jpg format, 600 pixels resolution).

Suggested format for your article:

Name:		
Conference:	Title of conference, dates and location	
Organisation:	Eg. School name + location	
Title:	Eg. Teacher librarian, Director of Library, Library Officer, Library Technician	
Mini-article	Use the following headings to get started.	
	Introduction	Why I wanted to attend the conference.
	Keynotes	The most rewarding keynote/s – one I enjoyed most, The keynote I learnt the most from/challenged my thinking
	Sessions	The most rewarding session/s - one I enjoyed most The session I learnt the most from/challenged my thinking
	Networking	People I met, created links with and shared information
	Trade	Trade display and IDEAs session – what I learnt
	Future	What I would like to see next time
	Conclusion	Concluding statement - overall evaluation of the conference

Appendix E:

WESTERN AUSTRALIAN TEACHER LIBRARIAN OF THE YEAR

This award recognises and honours an exceptional Teacher Librarian in a school setting whose professional practice has a positive impact on student achievement and information literacy.

Each year, the committee of the Western Australian School Library Association may nominate an individual for this award, whom they consider demonstrates a high level of achievement in

- Professional Knowledge
- Professional Practice
- Professional Commitment

The nominated individual must have been a qualified Teacher Librarian for 3 years and have a minimum of 3 years' experience as a Teacher Librarian, and be a financial member (personal or institutional) of the association.

The Western Australian Teacher Librarian of the Year will be announced at the annual conference of the association and will receive a framed certificate, a trophy and $250.00.

Within the broad fields of Education and Librarianship, Teacher Librarians are uniquely qualified. This is valuable because curriculum knowledge and pedagogy are combined with library and information management knowledge and skills.

Teacher Librarians support and implement the vision of their school communities through advocating and building effective library and information services and programs that contribute to the development of lifelong learners.

NOTES

1. Call for nominations to go on WASLA_Net and in the WASLA journal and to all members.
2. Nominations will be sent to the Vice-President of WASLA.
3. The Scholarship and Awards sub-committee, led by the Vice-President will select the worthy recipient.
4. The decision of the sub-committee will be final.
5. The sub-committee will prepare a one page statement on the recipient to be announced and presented at the annual conference.
6. Members only may apply for this award.

WESTERN AUSTRALIAN TEACHER LIBRARIAN OF THE YEAR xxxx

NOMINATION FORM

Nominated By:		Email	
Position:		Phone	
Membership No:	Contact EO if needed:		

NOMINEE

Name of Nominee			
Current Position			
Principal/Employer's Name			
Address		Email	
		Phone	
Year qualified			
Awarding Institution			

Brief CV

Nominee's qualifications	
Experience as a Teacher Librarian	

Reason for Nomination

Please provide brief pointers to evidence of the nominee's achievements and professional practice in providing exceptional library and information services within their school.

   (The role statements following this page may assist in identifying areas for comment.)

Professional Knowledge

Professional Practice

Professional Commitment

General Comments

Please note that all nomination materials must be provided in electronic format. Please forward application by email to the Vice President of WASLA
vicepresident@wasla.asn.au

Closing Date for Applications: <last Friday in Term 1 of each year>

Role Statements to assist your application.

Standards of Professional Excellence for Teacher Librarians (2005) outlines three major standards excellent Teacher Librarians demonstrate.

Professional Knowledge
   1.1. understands the principles of lifelong learning
   Knowledge of the principles of lifelong learning
   - is well-informed about information literacy theory and practice
   - thoroughly understands how all learners develop and applies lifelong learning skills and strategies
   - has a sound understanding of how children and young adults become independent readers
   - comprehensively understands the role of information and communication technologies (ICTs) in lifelong learning

1.2. knows about learning and teaching across curriculum areas and developmental levels

Knowledge of learning and teaching

- has a detailed knowledge of current educational pedagogy
- is thoroughly familiar with the information literacy and information needs, skills and interests of learners
- fully understands the need to cater for the social, cultural and developmental backgrounds of learners in program implementation and curriculum resourcing

1.3. has a rich understanding of the school community and curriculum

Knowledge of curriculum

- has a comprehensive understanding of literacy, literature for children and young adults, curriculum and specific programs in their schools
- has a detailed knowledge of how to promote and foster reading
- has a sound understanding of current assessment theory and processes

1.4. has a specialist knowledge of information, resources, technology and library management

Knowledge of library and information management

- understands that professionally managed and resourced school libraries are crucial to the achievements of the school community
- has a rich professional knowledge of national standards for library and information management
- has a comprehensive understanding of national standards for information retrieval

2. **Professional Practice**

2.1. engages and challenges learners within a supportive, information rich learning environment

Learning environment

- creates and nurtures an information-rich learning environment which supports the needs of the school community
- provides access to information resources through efficient, effective and professionally-managed system
- fosters an environment where learners are encouraged and empowered to read, view, listen and respond for understanding and enjoyment
- appreciates the dynamic nature of ICTs and their role in education

2.2. collaboratively plans and resources curriculum programs which incorporate transferable information literacy and literature outcomes

Learning and teaching

- collaborates with teachers to plan and implement information literacy and literature programs that result in positive student learning outcomes
- ensures that their programs are responsive to the needs of learners in the school community
- supports learning and teaching by providing equitable access to professionally-selected resources
- assists individual learners to develop independence in their learning
- teaches the appropriate and relevant use of ICTs and information resources

2.3. provides exemplary library and information services consistent with national standards

Library and information services management

- ensures that the library's policies and procedures implement the school's mission
- provides exemplary reference and information services to the school community

- strategically plans and budgets for improvement in library and information services and program
- applies information management practices and systems that are consistent with national standards

2.4. evaluate student learning and library programs and services to inform professional practice
Evaluation
- monitors teaching practice to ensure improved learning and teaching
- evaluates student learning to provide evidence of progress in information literacy and reading
- measures library resources, facilities, programs and services against current policies, standards documents and benchmarks
- uses evidence to inform programs and services

3. Professional Commitment

3.1. models and promotes lifelong learning
Lifelong learning
- empowers others in the school community to become lifelong learners
- undertakes research which informs evidence-based innovation in school library programs
- engages in debate on educational issues within the school community
- creates and fosters library-related professional development opportunities for staff

3.2. commits to the principles of education and librarianship
Commitment
- is dedicated to excellence in professional service
- emphasises a learning and teaching focus in school library programs and services
- promotes the profession of teacher librarianship in their schools and the wider community
- fosters a reading culture through the active promotion of literature
- participates in continuing professional development

3.3. demonstrates leadership within school and professional communities
Leadership
- actively engages in school leadership and participates in key committees
- promotes and nurtures a 'whole school focus' on information literacy policy and implementation
- builds and fosters collaborative teams within school and professional communities
- provides effective and transformational leadership to school library and information services staff

3.4. actively participates in education and library professional networks
Community responsibilities
- models the sharing of knowledge
- actively participates as a member of professional communities
- demonstrates collegiality and mentors colleagues

Appendix F:

LIBRARY TECHNICIAN OF THE YEAR AWARD

Guidelines for candidate selection

1. Awarded to a Library Technician giving outstanding service to school libraries in Western Australia. This award carries a $250 prize.
2. The nominated individual must have a minimum of 3 years' experience as a library technician, and be a financial member (personal or institutional) of the association.
3. A full curriculum vitae, including details of nominee's contribution to school libraries in Western Australia will be submitted.
4. Call for nominations to go on WASLA_Net, in the WASLA journal and to all members.
5. Nominations will be sent to the Vice-President of WASLA.
6. The Scholarship and Awards sub-committee, led by the Vice-President will select the worthy recipient.
7. The decision of the sub-committee will be final.
8. The sub-committee will prepare a one page statement on the recipient to be read at the annual WASLA Conference.

Please note that all nomination materials must be provided in electronic format. Please forward application by email to the Vice-President of WASLA
vicepresident@wasla.asn.au

Closing Date for Applications: <last Friday in Term 1 of each year>

WESTERN AUSTRALIAN LIBRARY TECHNICIAN
OF THE YEAR xxxx

NOMINATION FORM

Nominated By:		Email	
Position:		Phone	
Membership No:	Contact EO if needed:		

NOMINEE

Name of Nominee			
Current Position			
Principal/Employer's Name			
Address		Email	
		Phone	
Year employed			

Brief CV

Nominee's qualifications Library Technician	
Experience as Library Technician	

Reason for Nomination

Please provide brief pointers to evidence of the nominee's achievements and professional practice in providing exceptional library and information services within their school.

(The role statements following this page may assist in identifying areas for comment.)

Nominees Achievements/Professional Practice

General Comments

Please note that all nomination materials must be provided in electronic format. Please forward application by email to the Vice-President of WASLA
vicepresident@wasla.asn.au

Closing Date for Applications: <last Friday in Term 1 of each year>

Library Technician Role Statements to assist your application.

- Display excellent verbal and written communication skills

- Understand and demonstrate a high level of customer service principles and practices

- Demonstrate effective time management skills

- Exhibit ability to organize and priorities tasks effectively

- Demonstrate ability to work in a team environment

- Have a broad and comprehensive knowledge of library policies and procedures, including the writing, implementation, maintenance and update of same

- Conduct financial transactions to a high degree and maintain a budget

- Maintain an informative, welcoming and effective library environment

- Demonstrate a high level of understanding of library management systems

Note: You may wish to attach your Role Statement in response to this application.

Appendix G:

LIBRARY OFFICER OF THE YEAR AWARD

Guidelines for candidate selection

1. Awarded to a Library Officer giving outstanding service to school libraries in Western Australia. This award carries a $250 prize.
2. The nominated individual must have a minimum of 3 years' experience as a library officer, and be a financial member (personal or institutional) of the association.
3. A full curriculum vitae, including details of nominee's contribution to school libraries in Western Australia will be submitted.
4. Call for nominations to go on WASLA_Net, in the WASLA journal and to all members.
5. Nominations will be sent to the Vice-President of WASLA.
6. The Scholarship and Awards sub-committee, led by the Vice-President will select the worthy recipient.
7. The decision of the sub-committee will be final.
8. The sub-committee will prepare a one page statement on the recipient to be read at the annual WASLA Conference.

Please note that all nomination materials must be provided in electronic format. Please forward application by email to the Vice-President of WASLA
vicepresident@wasla.asn.au

Closing Date for Applications: <last Friday in Term 1 of each year>

WESTERN AUSTRALIAN LIBRARY Officer
OF THE YEAR xxxx

NOMINATION FORM

Nominated By:		**Email**	
Position:		**Phone**	
Membership No:	Contact EO if needed:		

NOMINEE

Name of Nominee			
Current Position			
Principal/Employer's Name			
Address		**Email**	
		Phone	
Year employed			

Brief CV

Experience as Library Officer	

Reason for Nomination

Please provide brief pointers to evidence of the nominee's achievements and professional practice in providing exceptional library and information services within their school.

(The role statements following this page may assist in identifying areas for comment.)

Nominees Achievements/Professional Practice

General Comments
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Please note that all nomination materials must be provided in electronic format. Please forward application by email to the Vice-President of WASLA
vicepresident@wasla.asn.au

Closing Date for Applications: <last Friday in Term 1 of each year>

Library Officer Role Statements to assist your application.

- Display excellent verbal and written communication skills

- Understand and demonstrate a high level of customer service principles and practices

- Demonstrate effective time management skills

- Exhibit ability to organize and priorities tasks effectively

- Demonstrate ability to work in a team environment

- Have a broad and comprehensive knowledge of library policies and procedures, including the writing, implementation, maintenance and update of same

- Conduct financial transactions to a high degree and maintain a budget

- Maintain an informative, welcoming and effective library environment

- Demonstrate a high level of understanding of library management systems

Note: You may wish to attach your Role Statement in response to this application.